

INDEPENDENT CONTRACTOR ROLE

QA Reviewer

Checks every finished report before it's released, so nothing goes out with an error.

Type: Independent contractor **Location:** Remote, United States **Schedule:** You choose which case offers to accept

About the role

QA Reviewers are the final check before a report reaches an attorney or a healthcare leader. Using Lexcura's QA checklist, you confirm the report is accurate, complete and consistent, and you release it only when every item passes.

What you'll do

- Check finished reports against Lexcura's QA checklist before release
- Confirm a sample of page citations match the record exactly
- Confirm the timeline is complete, in order, and runs through the outcome
- Check that findings, scores and conclusions don't contradict each other
- Check that the report status, names, dates and format are correct, and that no internal notes remain
- Return reports with problems clearly listed, and release only when every item passes

What this role is not: Rewriting the analysis or changing clinical findings without the reviewer's input.

This is not chart review

You analyze, not summarize. Every case follows The Lexcura Clinical Intelligence Model™, seven steps that show what the record proves, where it falls short, and what happened, when.

Every finding must be exact. Each fact must match the page it comes from. You open the cited page and check the time, value or wording before it's accepted.

The work is used in legal decisions. Attorneys and healthcare leaders rely on our reports to decide whether to take a case, how to defend one, or what to fix. Accuracy matters more than speed.

You stay neutral. We report what the records show, for and against. We don't advocate for either side.

No legal opinions or testimony. Your work supports a screening report. It is not expert testimony and never states that care was negligent.

Requirements for this role

- Active, unrestricted license at RN level or above
- At least 3 years of clinical experience
- A careful, methodical approach and comfort working to a checklist
- Experience in quality, compliance, utilization review or legal nurse work is a plus

Required of every contractor

- Active, unrestricted license in good standing (verified before onboarding)
- Living and working in the United States
- A private, secure workspace and a computer with a current operating system and up-to-date security software
- Signed independent contractor, confidentiality and business associate agreements before your first case
- Completion of Lexcura onboarding and confidentiality training
- Disclosure of current and recent employers and facilities, so you're never assigned a case involving them

How case offers work

- Case offers are sent through the Lexcura scheduling app to every qualified contractor for the role and specialty.
- The first qualified contractor to accept is assigned the case. Offers that are taken close automatically.
- Once you accept, you must start work within 2 hours, on the same day.
- Each offer shows its completion deadline before you accept. Only accept work you can start and finish on time.

Working with us

You'll work as an independent contractor, not an employee, entirely inside the secure contractor portal on the Lexcura website. The Lexcura app is used only for case offers and scheduling. Records are never downloaded, printed, emailed or saved to personal devices. Pay is per completed task, and rates are shared during onboarding. There is no guaranteed number of cases.

How to apply: complete the application at lexcurasummit.com/join-our-team. We review every application personally and will contact you about license verification and onboarding if your experience matches a role we're filling.

Lexcura Summit provides Medical-Legal Analysis. It does not provide legal advice or expert testimony. Lexcura Summit is an equal opportunity organization and welcomes applications from all qualified clinicians.